

P & C Meetings

When are they Held?

Meetings are held on the 3rd Monday of the Month, at 6.30pm in the staffroom located in the admin building.

Who can attend?

Everyone is invited to attend. You can attend one, none or all of the meetings at your own availability. Parents, local citizens and school administrators and staff attend the meetings.

What do I have to do if I attend?

You are more than welcome to contribute any ideas or information that you have available. However, you don't have to do anything. We encourage everyone to pop in 15 minutes before the meeting to catch up and have a chat. Then during the meeting you can listen and/or contribute any time you like. If you are a member you are eligible to vote on any issues, however you do not have to be a member to attend, but you cannot vote until your second meeting.

What is the AGM and when is it?

The AGM is the Annual General Meeting. This meeting is held on the third Monday of March. It is a meeting that summarizes the previous P&C financial year (1st Jan – 31st Dec) and provides an overview of what the team has achieved during that year. It is also the time when new officials are elected. These officials include, president, vice president, secretary and treasurer. Each role is unique and a summary of their roles can be found here: <http://education.qld.gov.au/parents/pdf/quickguide-pc-executiveofficers.pdf>

What is discussed at meetings?

Typically a meeting begins by checking that the last minutes are accurate, apologies are given and any executive decisions are discussed. We then hear from OSHC, each of our sub committees and the principle. Finally, we address any pending issues or new general business. Anyone can present a new idea during general business.

Who monitors the P&C?

The P&C are audited annually and monitored by P&C QLD. We are also monitored by the school principle and all decisions and communications have to be endorsed by the principle at the school.